

|   |  |
|---|--|
| <p style="text-align: center;"><b>Newmarket-Tay Power<br/>Distribution Ltd.</b></p> <p><b>Conditions of Service</b></p> | <p><b>Number:</b> NT POWER COS-140-00</p> <p><b>Issue Date:</b> JULY, 2007</p> |
| <p><b>Amendments and Changes</b></p>  | <p><b>Next Review Date:</b> FEBRUARY, 2020</p>                                 |

## 1. Preamble

The *Conditions of Service* documents shall be amended or changed by the rules outlined below. The *Conditions of Service* may be subject to review by the *Ontario Energy Board (OEB)* as part of Newmarket-Tay Power Distribution Ltd.'s (NT POWER's) performance based rates plan.

## 2. Amendment Process

From time-to-time amendments, changes, additions or removals of any parts of this *Conditions of Service* document may be required. The need for amendments may come from NT POWER staff, a Director of NT POWER, the *OEB*, the Town of Newmarket, the Township of Tay or the Town of East Gwillimbury, *Consumers* and/or the general public.

Proposed amendments shall be reviewed by senior staff of NT POWER, and finally approved by the appropriate authority. Advanced notification, if any, of pending amendments will be done in accordance with the procedures outlined below.

## 3. Public Notification

Notification of an amendment shall be posted on the NT POWER website and/or included in the *Consumer's* regular bill mailings. When amendments are made, a public notice may also be issued in a local newspaper.

For major amendments, an advanced notice will be done through the *Consumer's* regular bill mailings and the NT POWER website. An advanced notice may also be issued in a local newspaper. When advanced notices are provided, *Consumers* and the public will have a minimum of ten business days to provide comments. The NT POWER mailing and e-mail addresses will be provided in the notice.

Any notifications will include a proposed timeline for implementation of the amendment.

#### 4. Publication

NT POWER will maintain an up-to-date copy of the *Conditions of Service* and it will be available for public viewing at its corporate office. Each *Person* who requests a copy of the *Conditions of Service* will be provided with one copy. A reasonable fee will be charged to each *Person* who is provided with a copy of the *Conditions of Service*. A copy of the *Conditions of Service* and any amendments will be filed at the OEB's office in Toronto.

#### 5. Miscellaneous

The provisions of this *Conditions of Service*, and any amendments made from time-to-time, form part of any contract made between NT POWER and any connected *Consumer, retailer, or generator*. This *Conditions of Service* document supercedes all previous conditions of service, oral or written.

A *Person* is responsible for contacting NT POWER to ensure that the *Person* has, or has to obtain, the current version of the *Conditions of Service*.

----- End of Document -----